

Name and surname: \_\_\_\_\_ Year of Study/Study  
Program \_\_\_\_\_  
Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Based on the Decision No. \_\_\_\_\_/\_\_\_\_\_ from \_\_\_\_\_ my obligation to pay tuition fees arose in amount of \_\_\_\_\_ €. According to Internal Regulation no. 18/2023, Art. 9 par. 1 Directive of the Rector of Comenius University in Bratislava, determining the amount of tuition fees and fees associated with studies at the Comenius University in Bratislava in the academic year 2024/2025 a full-time student may submit an application no later than 15 days after the delivery of the decision on the obligation to pay tuition fees

### **Request for reduction / remission of tuition fees**

#### ***(2.) on the basis of facts worthy of special consideration:***

- a)  during my whole study I have been awarded VŠP 1,00 -1,20
- b)  during my whole study I have been awarded VŠP 1,21 - 1,50
- c)  I represented the UK on various scientific, professional, artistic and sports events
- d)  I am an employee of the UK / UK's part,
- e)  I am a student with special needs,
- f)  I meet or would meet the conditions for granting a social scholarships or otherwise provably prove a bad social situation,
- g)  I prove a serious family or medical situation (death, serious injury, etc.),
- h)  I have got a child under 3 years, or take care of child with disability under 5 years
- i)  until 30th September left my studies in the first year of study for which I was duly admitted and enrolled in studies for which I was subsequently admitted or
- j)  as a PhD student I exceed the number of published papers required for admission to the defense of dissertation up to 100%,
- k)  in academic year 2023/2024 I exceed a standard length of study due to an emergency situation related to public health threats due to COVID-19
- l)  I exceed the standard length of my studies as a result of fulfilling my civic duties (in particular conscription, the obligation to perform extraordinary service, etc.) in a time of emergency, state of emergency or state of exception

#### ***(3) I exceed a standard length of study:***

- a)  due to delays caused by the faculty in ensuring the defense of the dissertation or
- b)  as a result of a violation of the student's rights by the University or the faculty, which has been established by a decision of a court, the rector or the dean

#### ***(4) I study a study program taught in a different language as the official language***

- a)  I complete part of my studies at a partner faculty (university) on the basis of a contract between the faculties (faculty and university) and I do not exceed the standard length of study
- b)  I will re-enroll in the summer semester of the relevant academic year after the interruption of my studies, I do not exceed the standard length of my studies and I have consistently fulfilled my study obligations before the interruption of my studies

In \_\_\_\_\_, date \_\_\_\_\_ signature \_\_\_\_\_