

Description of the study programme

Name of the higher education institution:	Comenius University in Bratislava
Address of the higher education institution:	Bratislava
Identification number of the higher education institution:	
Name of the faculty:	Faculty of Social and Economic Sciences
Address of the faculty:	Mlynské luhy 4 821 05 Bratislava

Institution body for approving the study programme:	Temporary Accreditation Board of CU
Date of the study programme approval or the study programme modification:	Not applicable. New study program.
Date of the latest change in the study programme description:	Not applicable. New study program.
Reference to the results of the latest periodic review of the study programme by the institution:	Not applicable. New study program.
Reference to the assessment report of the application for accreditation of the study programme under § 30 of Act no. 269/2018 Coll.:	Not applicable. New study program.

1. Basic information about the study programme	
a) Name of the study program and its number according to the register of study programmes	Health psychology
b) Degree of higher education and ISCED-F education degree code	3rd degree
c) Place(s) of delivery of the study programme	Bratislava
d) Name and number of the field of study in which higher education is obtained by completing the study programme, or a combination of two fields of study in which higher education is obtained by completing the study programme, ISCED-F codes of the field/fields	Psychology – 313 (ISCED-F: 864) 32 Psychology (System of study fields of the Slovak Republic)
e) Type of the study programme: academically oriented, professionally oriented; translation, translation combination study programme (listing the specialisations); teaching, teaching combination study programme (listing the specialisations); artistic, engineering, doctoral, preparation for regulated profession, joint study programme, interdisciplinary studies	academically oriented
f) Awarded academic degree	doctor (PhD.)
g) Form of study	Internal form
h) In the case of joint study programmes, cooperating institutions, and the range of study obligations the student fulfils at each of the given institutions (§ 54a of the Act on Higher Education Institutions)	Not applicable.

i) Language or languages in which the study programme is delivered	Slovak language and English language
j) Standard length of the study expressed in academic years	Three years
k) Capacity of the study programme (planned number of students), the actual number of applicants and students	Planned number of students per year: 5 per year Not applicable. New study program.

2. Graduate profile and learning objectives	
a) The institution defines the learning objectives of the study programme such as student's abilities at the time of completion of the programme and the main learning outcomes	<p>The study program has the ambition to prepare future researchers capable of designing and conducting innovative, high-quality research on psychological processes in all aspects of health, disease, and health care in the context of international research. Key competencies developed in the study program include scientific integrity, critical evaluation of information, research project management and teamwork, scientific communication, education and supervision, exchange and transfer of knowledge in health psychology using various methodological approaches, and the latest knowledge in this field.</p> <p>In the third degree of the study, attention focuses on a thorough orientation in the past and current trends, concepts, and theories about social and psychological phenomena and their application to the selected research area. At the same time, the doctoral study focuses on an interdisciplinary approach to studying the researched problem. It also requires acquaintance with other disciplines than the specific focus of the dissertation.</p> <p>Based on extensive professional knowledge of the field of study, the graduate can apply critical and analytical thinking, formulate hypotheses and research questions, choose specific scientific methods of basic and applied research in various fields of psychology, interpret results, and propose new and present scientific research. Also, the graduate has the competence to teach psychological subjects.</p> <p>The graduate masters can choose specific scientific methods of basic and applied research in health psychology, overlapping general and experimental psychology, pedagogical, counselling and school psychology, clinical psychology and social psychology, and work psychology. He has extensive professional knowledge from several areas of the field of study, which serves as a basis for conducting research and development and creating new knowledge in psychology.</p> <p>The graduate can formulate new hypotheses and strategies for further research and development of psychology. He applies the findings of his theoretical analysis and his comprehensive scientific research in solving problems in the fields of study. He practically masters selected research methods and uses them in search of new technologies, technical details, and crucial interactive system links. His outputs and findings can design, verify, and implement new research and working procedures.</p> <p>The graduate can think independently, with critical and analytical thinking, which he applies in changing conditions. He independently presents the research and development results to the Slovak Republic and abroad professional community. He considers social, scientific, and ethical aspects when formulating research intentions and interpreting research results. Can determine the focus of research and coordinate the research, conceptual and analytical work of experts in the relevant field of science.</p> <p>The study program's objectives are in line with the long-term development strategy of Comenius University in Bratislava and the government's program statement emphasising the need to improve health care, including prevention, management of chronic diseases, mental health care, more effective provision of health care. The bilingual offer of this study program creates conditions for studying in foreign languages also at the third degree of education, which is in line with Comenius University's strategic goals in education. With its focus on the health, physical and mental fitness of the population, the study program is in line with the strategic goals of Comenius University in the field of science and research.</p>
b) The institution indicates the professions for which the graduate is prepared at the time of	<p>Graduates will be prepared to work in higher education, public health and epidemiology, health care, public administration, development and analysis, and the private sector. Thanks to their interdisciplinary training and experience with international research projects, they will be valuable contributors to global research networks.</p> <p>Graduates of the doctoral study of Health Psychology are, at the same time, fully qualified to perform any practice in psychology following the legislation for individual specialisations. The graduates will most often hold the occupational psychologists'</p>

completion and the potential of the study programme from the point of view of graduate's employability.	positions due to the demand on the labour market. Also, the graduates work, for example, in various areas of clinical psychology, traffic psychology, forensic psychology, pedagogical, school, counselling psychology, research positions, and many others.
c) Relevant external stakeholders who have provided the statement or a favourable opinion on the compliance of the acquired qualification with the sector-specific requirements for the profession	Mgr. Eva Klimová, The Director of the Chamber of Psychologists of the Slovak Republic, provided a favourable statement on the study program of Health Psychology.
3. Employability	
a) Evaluation of the study programme graduates employability.	We will monitor the employability of graduates on the portal www.uplatnenie.sk or through the Alumni network of FSES CU https://fses.uniba.sk/studium/informacie-pre-absolventky-a-absolventov/alumni-siet/
b) If applicable, indicate the successful graduates of the study programme.	Not applicable. New study program.
c) Evaluation of the study programme quality by employers (feedback).	Representatives of employers evaluated and confirm that the study program Psychology Health 3rd degree meets the practice's needs. Public Health Office of the Slovak Republic, Department of Health Promotion and Health Education - Doc. Mgr. PhDr. Róbert Ochaba, PhD., MPH Pavel Jozef Šafárik University in Košice Faculty of Medicine, Department of Epidemiology UPJŠ LF - prof. MVDr. Monika Halánová, PhD. FRESENIUS MEDICAL CARE Slovakia, Ltd. - MUDr. Jaroslav Rosenberger PhD. Child organization FÉNIX, civic association - Ing. Viktor Kopčák (ZO Košice West, leadership of FÉNIX) The higher territorial unit, Department of Regional Development - Mgr. Katarína Rosičová PhD.

4. Structure and content of the study programme	
a) The institution describes the rules for the design of study plans within the study programme.	The rules for creating study plans in the study program are described in the Directive for doctoral studies: https://fses.uniba.sk/studium/doktorandske-studium/
b) The institution compiles the recommended study plans for individual study paths	The rules for creating study plans in the study program are described in the Directive for doctoral studies: https://fses.uniba.sk/studium/doktorandske-studium/

c) The study plan				
<i>Individual parts of the study programme</i>				
The study plan consists of a study part, a scientific part, other activities, and state exams.				
<u>I. Study part</u>				
Within the study part, students complete four compulsory subjects, which are profile subjects. The relevant Information Sheets include the learning outcomes, evaluation criteria, rules, prerequisites, used teaching activities, methods, content, extent, the number of credits, teaching staff, and teaching place.				
<i>Compulsory subjects (profile subjects):</i>				
Course title/teacher	Recommended year /semester	The extent and form	Method of termination	Credits
Advanced statistical analysis Prof. Martin Kanovský, PhD	1/Z	14P/42S	project	10
Advanced qualitative methods Doc. PhDr. Radomír Masaryk, PhD	1/L	14P/42S	Seminar work	10
The advanced methodology of psychology Prof. Júlia Kanovská Halamová, PhD	1/Z	14P/42S	Project	10
Seminars in health psychology Prof. Andrea Madarasová Gecková, PhD	1/Z	14P/42S	Seminar work	10
<u>II. Scientific part</u>				
The scientific part's subject is preparing and implementing the doctoral student's research, presentation, and publication of its results.				
<i>Conferences:</i>				
		Method of termination		Credits
Active participation in a foreign scientific event		Oral presentation, poster		5
Active participation in a Slovak scientific event		Oral presentation, poster		2
<i>Publications:</i>				
Publication in a foreign or domestic current contents journal, or a journal registered in the WoS database (doctoral student is the first author)		scientific publication in extenso		30
Publication in a foreign or domestic peer-reviewed journal (doctoral student is the first author)		scientific publication in extenso		10
Other publications				3
<i>Grants and projects:</i>				
Applying for a PhD grant		Grant application		5
Member of the research team of the research project (per year)				5
<u>III. Other activities:</u>				
Part of the doctoral student's activity is also the development of pedagogical skills. Performs pedagogical activities in conducting seminars and exercises in the range of 2 to 4 hours per week. The doctoral student leads and reviews the thesis at the I. and II. study a degree: minimum two theses of the 1st degree per year in the second and third year of doctoral studies; reviews at least two final theses from the first degree per year in the first, second, and third year of the doctoral study program; after the dissertation exam he also reviews the final theses at the second degree of study.				
<i>Teaching activities:</i>				
				Credits
Partial course management (per semester)				3
Course management (per semester)				6

Bachelor/Master thesis leading for I. and II. degree (for leading of each final thesis)	3
Opponent's assessment sing the bachelor/master thesis on I. and II. degree (for reviewing each final work)	2
<p>IV. State exams: The dissertation examination consists of a written work for the dissertation examination and a discussion of the presented work. The written work contains the dissertation project's theoretical and methodological basis (theoretical part), the dissertation project (methodological part), a list of completed credits from the study department, and a list of publishing activities registered in the FSES CU library. The condition for granting consent to perform the dissertation examination is to obtain at least 60 credits (according to Article 38, point 1) according to Internal Regulation no. 20/2017).</p>	
	Credits
Dissertation exam	20
Dissertation work and its defence	30
d) Conditions for proper completion of the study program	
The number of credits required for the proper completion of studies: 180. Study Regulations CU 20/2019 (https://uniba.sk/fileadmin/ruk/legislativa/2019/Vp_2019_20.pdf) regulates other conditions for proper completion of the studies and other requirements that the student needs meet during the study program for its proper completion, including state examination, rules for re-study and regulations for an extension or interruption of studies.	
e) Conditions for completing individual parts of the study program and the student's progress in the study program in the structure	
<i>Number of credits for compulsory courses required for proper completion of studies/completion of a part of studies</i>	40
<i>Number of credits for compulsory optional courses required for the proper completion of studies/completion of a part of studies</i>	Not applicable.
<i>Number of credits for optional courses required for the proper completion of studies/completion of a part of studies</i>	Not applicable.
<i>Number of credits required for the completion of studies/completion of a part of the studies for the common foundations and for the relevant specialisation, in the case of a teaching combination study programme or a translation combination study programme</i>	Not applicable.
<i>Number of credits for the dissertation exam required for the proper completion of studies/completion of a part of studies</i>	20
<i>Number of credits for the final thesis and the defence of the final thesis required for the proper completion of studies</i>	30
<i>Number of credits for professional practice required for the proper completion of studies/completion of a part of studies</i>	Not applicable.
<i>Number of credits required for the proper completion of studies/completion of a part of the studies for project work with the indication of relevant courses in engineering study programmes</i>	Not applicable.
<i>Number of credits required for the proper completion of studies/completion of a part of the studies for artistic performances in addition to the final thesis in art study programmes</i>	Not applicable.
f) The rules for verification of learning outcomes, students' assessment and the possibilities of appealing against the assessment	
Detailed rules for evaluating the output in the form of the final doctoral thesis are published on the website https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/cit/citps/ais/zaverecne-prace/ .	
The student submits the final thesis in alignment with the set schedule in electronic and printed form; this date must be a minimum of 21 calendar days, but a maximum of 90 calendar days before the defence date. The author submits the electronic version of the final thesis (PDF file with the possibility of conversion to plain text) via AIS. AIS will ensure the final thesis's sending with the relevant identification data to verify originality	

to the central register and the system for checking originality Theses. The supervisor obtains protocols on the final thesis's originality from the central register and the system Theses. The opinion of the supervisor contains a statement on the results of the protocols on originality. In the case of external opponents, the department (department, institute or another organisational unit within the faculty) will provide protocols on the originality of the final thesis to the opponent simultaneously with the submission of the final thesis to prepare the opponent's report. The student has the right to get acquainted with the opponent reports no later than three working days before the defence.

Detailed information on what plagiarism is and how to avoid it is available at <https://midas.uniba.sk>. The Midas portal acts as a preventive and informative tool for all interested researchers and students of CU. Today's society emphasises information literacy, especially in academic staff and students' information competencies. This portal aims to characterise, promote and support information literacy by summarising information literacy standards, examples and methodological guidelines developing information competencies, tutorials and video-tutorials.

In general, specific rules for verifying learning outcomes and student assessment are set out in more detail in syllabi and, more generally, in individual subjects' information sheets.

Students can apply the options for corrective action against this assessment in several ways:

- request the Disciplinary Board (<https://fses.uniba.sk/o-fakulte/disciplinarna-komisia/>)
- express themselves in a student survey (<https://fses.uniba.sk/studium/studentky-a-studenti/studentaska-anketa>)
- contact the study advisor (<https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/studijni-poradcovia/>)
- file a complaint with the Dean of the faculty by the Comenius University's internal regulations on complaints (*Directive of the Rector of Charles University on the handling of complaints at Charles University in Bratislava – internal regulation 11/2020*
https://uniba.sk/fileadmin/ruk/legislativa/2010/Vp_2010_11.pdf, as amended by Appendix No. 1:
https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp_2018_03.pdf.)

Regulations and forms which regulate corrective procedures for evaluation:

- https://uniba.sk/fileadmin/ruk/cit/ais/zaverecne-prace/manual_protokol_antiplag_v20.pdf
- Rector's Directive 7/2018 on the basic requirements for final theses, rigorous theses and associate professor theses, control of their originality, storage and access to Comenius University in Bratislava, as amended by Supplement no. 1 and 2
- https://fphil.uniba.sk/fileadmin/fjf/studium/tlaciva/Zmena_zadania.pdf
- Internal regulation No. 20/2019 Study Regulations of Comenius University in Bratislava
- Study regulations of Comenius University in Bratislava, the regulation is valid from 16.10.2019 and effective from 01.09.2020 Attachments: Attachments no. 1-5
- Internal regulation No. 13/2018 - Disciplinary Code of Comenius University in Bratislava for students

g) Conditions for recognition of studies or a part of studies

Recognition of studies or parts of studies is regulated by the Study Regulations of Comenius University in Bratislava. The regulation is valid from 16.10.2019 and effective from 01.09.2020 Annexes: Annexes no. 1-5

Recognition of completed subjects

Recognition of the course completion is the course's award and the subsequent acquisition of the appropriate number of credits assigned to the course, based on the part of the study completed in the past. The student who studied at CU but the studies did not properly complete and applies for a transfer/student who applies for a change of study program within CU may apply for recognition of completion of subjects if

- a) no more than five years have elapsed since the date of the evaluation in subjects of doctoral study programs,
- b) have been graded A to C or equivalent and
- c) they are part of the current study program as compulsory subjects / compulsory elective subjects, or they are equivalent in content to the compulsory subject / compulsory elective subject to the current study program.

Passing state exams cannot be recognised.

The student can apply for recognition of completion of courses before the beginning of the teaching part of the winter semester of the academic year. Upon request, the student will enclose information sheets of courses that he/she has completed. A student may achieve a maximum of 50 recognised credits in one academic year. The rule does not apply when transferring from another university or a change in the CU study program. The Dean decides on recognising the completion of subjects after the teachers express the subjects for which the student requests the recognition of the completion. The Dean's decision on the recognition or non-recognition of completing subjects is final, and it is not possible to appeal against it.

Recognition of completion of subjects within academic mobility

A study contract formally conditions academic mobility. The study contract contains, in particular, the proposed study plan at the host university and the recognition of the corresponding part of the study at the sending faculty. The Dean or the vice-dean authorised by him sign the study contract and its changes after the study program's guarantor's prior written consent. The subjects that the student has to complete at the host university based on a study contract become part of the student's study plan. A course that students complete within the approved academic mobility, which is comparable in content and scope to the course at the sending faculty, is automatically recognised as a completed relevant compulsory subject / compulsory elective subject / elective subject. At the student's written request and after the study program's guarantor's opinion, the Dean may recognise a subject as completed instead of the relevant compulsory subject or compulsory optional subject from the study program for which the student was admitted if the above conditions are not met.

h) The topics of final theses of the study programme

Because this is a newly created study program, the topics have not yet been listed.

i) Other important information:

Rules for entering, processing, opposing, defending and evaluating final theses in the study program:

Internal regulation No. 2/2018, Rector's Directive, Comenius University in Bratislava, Full text of internal regulation no. 12/2013, Rector's Directive, Comenius University in Bratislava on the essential requisites of final theses, rigorous theses and associate professor theses, control of their originality, storage and access, in Comenius University in Bratislava, as amended by Supplement no. 1 Internal regulation No. 20/2019 Study Regulations of Comenius University in Bratislava, Study Regulations of Comenius University in Bratislava, the regulation is valid from 16.10.2019 and effective from 01.09.2020, Attachments: Annexes no. 1-5

Opportunities and procedures for participation in student mobility:

<https://fses.uniba.sk/zahranicne-vztahy/program-erasmus/>
<https://fses.uniba.sk/zahranicne-vztahy/program-erasmus/erasmus-vyberove-konanie/>
https://fses.uniba.sk/fileadmin/fsev/mv/erasmus_/2018_19/Bilateral_Agreements_k_11_2017_18_4.pdf
<https://fses.uniba.sk/zahranicne-vztahy/vymenne-programy-letne-skoly-a-staze/>
<https://fses.uniba.sk/zahranicne-vztahy/saia-stipendia-a-granty/>
<https://fses.uniba.sk/zahranicne-vztahy/studentske-pobyty-mimo-eu/>
<https://fses.uniba.sk/zahranicne-vztahy/vysehradsky-fond/>

Rules of observance of academic ethics and derivation of consequences:

Internal regulation No. 13/2018 - Disciplinary Code of Comenius University in Bratislava for students.
Internal regulation No. 20/2019 Study Regulations of Comenius University in Bratislava, Study Regulations of Comenius University in Bratislava, the regulation is valid from 16.10.2019 and effective from 01.09.2020, Attachments: Annexes no. 1-5

Procedures applicable to students with special needs:

<https://fses.uniba.sk/studium/studentky-a-studenti/studentky-a-studenti-so-specifickymi-potrebami/>
https://fses.uniba.sk/fileadmin/fsev/studium/legislativa/vp_2014_23.pdf

Internal regulation No. 20/2019 Study Regulations of Comenius University in Bratislava, Study Regulations of Comenius University in Bratislava, the regulation is valid from 16.10.2019 and effective from 01.09.2020, Attachments: Annexes no. 1-5

Procedures for submitting complaints and appeals by the student:

Internal regulation No. 20/2019 Study Regulations of Comenius University in Bratislava, Study Regulations of Comenius University in Bratislava, the regulation is valid from 16.10.2019 and effective from 01.09.2020, Attachments: Annexes no. 1-5

Internal regulation No. 14/2018 - Rules of procedure of the disciplinary commission of Comenius University in Bratislava for students

Internal regulation No. 13/2018 - Disciplinary Code of Comenius University in Bratislava for students

<https://fses.uniba.sk/o-fakulte/disciplinarna-komisija/>

<https://fses.uniba.sk/o-fakulte/eticka-komisija/>

<https://fses.uniba.sk/studium/studentky-a-studenti/studentska-anketa/>

5. Course information sheets of the study programme

Information sheet of study program subject					
University: Comenius University					
Faculty: Faculty of Social and Economic Sciences					
Course ID: FSEV-ÚAP/3-ÚAP-330/21	Course title: Advanced statistical analysis				
Type, scope, and method of educational activities: Type of activities: seminar Recommended range of teaching (in hours): Weekly: 1/3 During the study period: 14/42 Study method: combined					
Number of credits: 10					
Recommended semester/trimester of study: 1st semester					
Degree of study: III.					
Prerequisites:					
Conditions for passing the course: Ongoing evaluation (60%): 2 statistical assignments - max 60 points (2 x 30 points) Final evaluation (40%): a written outline of statistical methods of the project, data collection, and data analysis – max 40 points					
Rating: A: 91-100 points; B: 81-90 points; C: 73-80 points; D: 66-72 points; E: 60-65 points; Fx: 0-59 points					
Learning outcomes: Students get an overview of some advanced quantitative data analysis methods in the social sciences at the end of the course.					
Course contents: 1. Basics of statistics: Classical and robust statistics - Why use accurate (robust) methods? 2. Verification of assumptions of quantitative analysis: Classical and robust verification of hypotheses, work with data 3. Robust statistics: Robust ANOVA (comparison of several groups) and experimental (split-plot) designs 4. Factor analyses and psychometric analysis of questionnaires 5. Multilevel statistical models					
Recommended literature: R. R. Wilcox (2010): Fundamentals of Modern Statistical Methods Substantially Improving Power and Accuracy, London: Springer. R. R. Wilcox (2012): Introduction to Robust Estimation and Hypothesis Testing, Oxford: Elsevier					
Language, knowledge of which is necessary to complete the course: Slovak and English					
Notes:					
Course evaluation A total number of evaluated students: the real number of evaluated students from the course's introduction to its last update.					
A	B	C	D	E	FX
a	b	c	d	e	f
<i>The table includes the percentage of evaluated students who obtained an A, B, ... FX grade after enrolling in the course. The total sum of a, b, c, d, e, f is 100. If a student obtained FX in one year and after further enrollment in the course, evaluation D, both of his evaluations will be taken into account.</i>					
Teacher: prof. Mgr. Martin Kanovský, PhD.					
Last change: 19.1.2021					
Approved by: prof. Mgr. Júlia Kanovská Halamová, PhD.					

Information sheet of study program subject													
University: Comenius University													
Faculty: Faculty of Social and Economic Sciences													
Course ID: FSEV-ÚAP/3-ÚAP-350/21	Course title: Advanced qualitative methods												
Type, scope, and method of educational activities: Type of activities: seminar Recommended range of teaching (in hours): Weekly: 0/4 During the study period: 0/56 Study method: combined													
Number of credits: 10													
Recommended semester/trimester of study: 2nd semester													
Degree of study: III.													
Prerequisites:													
Conditions for passing the course: Ongoing evaluation (50%): elaboration and presentation of the work project - max 50 points Final evaluation (50%): elaboration and presentation of the final work – max 40 points													
Rating: A: 91-100 points; B: 81-90 points; C: 73-80 points; D: 66-72 points; E: 60-65 points; Fx: 0-59 points													
Learning outcomes: At the end of the course, students will gain an extension of fundamental insight into qualitative methods of cognition.													
Course contents: 1. How to succeed in the world of research; 2. Academic writing; 3. Qualitative research: characteristics, roots, history, and methods; 4. Work with software for qualitative analysis; 5. Qualitative research in student PhD projects; 6. Data collection and recording: observation, individual interviews, focus groups; 7. Thematic-content analysis of data (pros and cons); 8. Interpretive-phenomenological data analysis (pros and cons); 9. Narrative data analysis (pros and cons); 10. Cognitive interview; 11. Validity, reliability, and positives of qualitative research													
Recommended literature: Bačová, V. (2009). <i>Súčasné smery v psychológii</i> . Bratislava: Veda. Masaryk, R., Petrjánošová, M., Lášticová, B., Kuglerová, N., Stainton Rogers, W. (2019). A story of great expectations. <i>Qualitative research in psychology in the Czech and Slovak Republics, Qualitative Research in Psychology</i> , 16:3, 336-353. Miovský, M. (2006). <i>Kvalitatívny prístup a metódy v psychologickom výskume</i> . Praha: Grada. Popper, M. (2019). <i>Kognitívne interview</i> . Bratislava: UK. Plichtová, J. (2002). <i>Metódy sociálnej psychológie zblízka</i> . Bratislava: Media. Strauss, A & Corbinová, J. (1999). <i>Základy kvalitatívneho výskumu: postupy a techniky metódy zakotvené teorie</i> . Boskovice: Albert.													
Language, knowledge of which is necessary to complete the course: Slovak and English													
Notes:													
Course evaluation A total number of evaluated students: the real number of evaluated students from the course's introduction to its last update.													
<table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>b</td> <td>c</td> <td>d</td> <td>e</td> <td>f</td> </tr> </tbody> </table>		A	B	C	D	E	FX	a	b	c	d	e	f
A	B	C	D	E	FX								
a	b	c	d	e	f								
<i>The table includes the percentage of evaluated students who obtained an A, B, ... FX grade after enrolling in the course. The total sum of a, b, c, d, e, f is 100. If a student obtained FX in one year and after further enrollment in the course, evaluation D, both of his evaluations will be taken into account.</i>													
Teachers: Doc. PhDr. Radomír Masaryk, PhD., Doc. Gr. Lenka Sokolová, PhD., Doc. Mgr. Miroslav Popper, PhD., Doc. Mgr. Elena Lisá, PhD.													
Last change: 19.1.2021													
Approved by: prof. Mgr. Júlia Kanovská Halamová, PhD.													

Information sheet of study program subject	
University: Comenius University	
Faculty: Faculty of Social and Economic Sciences	
Course ID: FSEV-ÚAP/3-ÚAP-340/21	Course title: The advanced methodology of psychology
Type, scope, and method of educational activities: Type of activities: seminar Recommended range of teaching (in hours): Weekly: 1/3 During the study period: 14/42 Study method: combined	
Number of credits: 10	
Recommended semester/trimester of study: 1st semester	
Degree of study: III.	
Prerequisites:	
Conditions for passing the course: Ongoing evaluation (40%): Active participation in teaching - presentation of your research project (at least once a semester) - max 20 points Active participation in teaching – studying the documents of colleagues, expressing interest and commenting, proposals to research projects of colleagues (study the materials for the meeting, actively engage in discussions, give feedback, respond to others, follow the rules, send feedback in writing) - max 20 points Final evaluation (60%): Written work - Research project - max 60 points	
Rating: A: 91-100 points; B: 81-90 points; C: 73-80 points; D: 66-72 points; E: 60-65 points; Fx: 0-59 points	
Learning outcomes: In this course, postgraduate students can experience the research team's context, practice communication, presentation skills, and develop emotional intelligence skills in the team and other doctoral students. The course is implemented through experiential team learning and working on your research project, modelling the research team's work. The course aims to provide doctoral students with their functioning as members of the research team using feedback on their research dissertation project from other participants and the course leader. In model situations, students improve in individual team skills, communication, and presentation skills.	
Course contents: 1. Ethics in research 2. Research projects, their preparation, writing, and implementation 3. Searching for literature and working with literature 4. Theoretical overview of the literature on the given topic 5. Detailed summary of research studies and findings from the researched area 6. Problem formulation, Research hypotheses/research questions 7. Detailed characteristics of methods, measuring tools 8. Detailed features of data collection 9. Detailed features of data analysis 10. Research management - personnel, financial, and time 11. The process of publishing and reviewing scientific work 12. Presentation of scientific work and giving feedback	
Recommended literature: American Psychological Association (2019). Publication manual of the American Psychological Association (7th ed.). Washington, DC: American Psychological Association. Awang Idris, M., Dollard, M.F., & Tuckey, M.R. (2015). Psychosocial safety climate as a management tool for employee engagement and performance: A multilevel analysis. <i>International Journal of Stress Management</i> , 22(2), 183-206.	

<p>Cone, J. D. & Foster, S. L. (1993). <i>Dissertations and theses from start to finish: Psychology and related fields</i> Association. Washington, DC: American Psychological Association.</p> <p>Creswell, J. W. & Creswell, J. D. (2018). <i>Research Design: Qualitative, Quantitative and Mixed Method Approaches</i>. Sage Publications, Thousand Oaks, CA.</p> <p>Peck, S. (1995). <i>V jiném rytmu: Vytváření komunit</i>. Olomouc: Votobia.</p> <p>Woolley, A.W., Chabris, C.F., Pentland, A., Hashmi, N., & Malone, T.W. (2010). Evidence for a Collective Intelligence Factor in the Performance of Human Groups. <i>Science</i>, 330, 686-688.</p>					
<p>Language, knowledge of which is necessary to complete the course: Slovak and English</p>					
<p>Notes:</p>					
<p>Course evaluation</p> <p>A total number of evaluated students: the real number of evaluated students from the course's introduction to its last update.</p>					
A	B	C	D	E	FX
a	b	c	d	e	f
<p><i>The table includes the percentage of evaluated students who obtained an A, B, ... FX grade after enrolling in the course. The total sum of a, b, c, d, e, f is 100. If a student obtained FX in one year and after further enrollment in the course, evaluation D, both of his evaluations will be taken into account.</i></p>					
<p>Teacher: prof. Mgr. Júlia Kanovská Halamová, PhD.</p>					
<p>Last change: 19.1.2021</p>					
<p>Approved by: prof. Mgr. Júlia Kanovská Halamová, PhD.</p>					

Information sheet of study program subject					
University: Comenius University					
Faculty: Faculty of Social and Economic Sciences					
Course ID: FSEV-UAP/3-ÚAP-360/21	Course title: Seminars in health psychology				
Type, scope, and method of educational activities: Type of activities: seminar Recommended range of teaching (in hours): Weekly: 1/3 During the study period: 14/42 Study method: combined					
Number of credits: 10					
Recommended semester/trimester of study: 2nd semester					
Degree of study: III.					
Prerequisites:					
Conditions for passing the course: Students will receive an assignment in health psychology research, requiring the search for and processing the latest research findings, critically evaluating the state of knowledge, and active involvement in scientific discussion during the seminars. Ongoing evaluation (50%): participation in seminars – max 50 points Final evaluation (50%): elaboration of seminar work – max 50 points					
Rating: A: 91-100 points; B: 81-90 points; C: 73-80 points; D: 66-72 points; E: 60-65 points; Fx: 0-59 points					
Learning outcomes: The seminars' ambition is to provide knowledge and insights on the latest developments in selected areas of health psychology research and develop capacities for critical knowledge assessment, scientific discussion, and teamwork.					
Course contents: 1. Health-related attitudes and behaviors. 2. Public health and health promotion. 3. Vulnerable groups and health, health inequalities. 4. Stress, health, and illness. 5. Management of chronic disease, patient's perspective. 6. Psychological interventions in chronically ill patients. 7. Social support, carers, and health. 8. Improving health services, adherence, patient safety. After the introductory meeting, there will be blocks of seminars enriched with invited lectures by experts in the field.					
Recommended literature: Ogden J. (eds.): Essential Readings in Health Psychology. Open University Press Maidenhead, New York 2008 Health Psychology, Health Psychology Review, Journal of Health Psychology, British Journal of Health Psychology, European Journal of Health Psychology, International Journal of Clinical and Health Psychology, Journal of Occupational Health Psychology, etc.					
Language, knowledge of which is necessary to complete the course: Slovak and English					
Notes:					
Course evaluation A total number of evaluated students: the real number of evaluated students from the course's introduction to its last update.					
A	B	C	D	E	FX
a	b	c	d	e	f
<i>The table includes the percentage of evaluated students who obtained an A, B, ... FX grade after enrolling in the course. The total sum of a, b, c, d, e, f is 100. If a student obtained FX in one year and after further enrollment in the course, evaluation D, both of his evaluations will be taken into account.</i>					
Teacher: prof. Mgr. Andrea Madarasová Gecková, PhD., visiting experts					
Last change: 19.1.2021					
Approved by: prof. Mgr. Júlia Kanovská Halamová, PhD.					

6. Current academic year plan and current schedule (or hyperlink)		
Academic year plan https://fses.uniba.sk/studium/studentky-a-studenti/harmonogram-studia-a-akademickeho-roku/ Schedule http://ais2.uniba.sk		
7. Persons responsible for the study programme		
a) A person responsible for the delivery, development, and quality of the study programme		
<i>Responsible persons</i>	<i>Function</i>	<i>Contact information</i>
Prof. Mgr. Júlia Kanovská Halamová, PhD.	Professor	email: julia.halamova@uniba.sk
Prof. Andrea Madarasová Gecková, PhD.	Professor	email: andrea.geckova@gmail.com
Doc. Mgr. Lenka Sokolová, PhD.	Associate Professor	email: sokolova13@uniba.sk
Doc. Mgr. Miroslav Popper, PhD.	Associate Professor	email: miroslav.popper@fses.uniba.sk
Doc. PhDr. Radomír Masaryk, PhD.	Associate Professor	email: masaryk1@uniba.sk
b) List of persons responsible for the profile courses of the study programme		
<i>Responsible person</i>	<i>Profile course</i>	
Prof. Mgr. Martin Kanovský, PhD.	Advanced statistical analysis	
<i>The central Register of university staff:</i>	<i>Contact details</i>	
https://www.portalvs.sk/regzam/detail/5207	e-mail: martin.kanovsky@fses.uniba.sk	
<i>Responsible person</i>	<i>Profile course</i>	
doc. Mgr. Lenka Sokolová, PhD.	Advanced qualitative methods	
<i>The central Register of university staff:</i>	<i>Contact details</i>	
https://www.portalvs.sk/regzam/detail/5375	e-mail: sokolova13@uniba.sk	
<i>Responsible person</i>	<i>Profile course</i>	
Doc. PhDr. Radomír Masaryk, PhD.	Advanced qualitative methods	
https://www.portalvs.sk/regzam/detail/4943	e-mail: masaryk1@uniba.sk	
<i>Responsible person</i>	<i>Profile course</i>	
Doc. Mgr. Miroslav Popper PhD.	Advanced qualitative methods	
https://www.portalvs.sk/regzam/detail/18066	e-mail: miroslav.popper@fses.uniba.sk	
<i>Responsible person</i>	<i>Profile course</i>	
Doc. Mgr. Elena Lisá PhD.	Advanced qualitative methods	
https://www.portalvs.sk/regzam/detail/5211	e-mail: elena.lisa@fses.uniba.sk	
<i>Responsible person</i>	<i>Profile course</i>	
Prof. Mgr. Júlia Kanovská Halamová, PhD.	The advanced methodology of psychology	
<i>The central Register of university staff:</i>	<i>Contact details</i>	
https://www.portalvs.sk/regzam/detail/15995	e-mail: julia.halamova@uniba.sk	
<i>Responsible person</i>	<i>Profile course</i>	
Prof. Mgr. Andrea Madarasová Gecková, PhD.	Seminars in health psychology	
<i>The central Register of university staff:</i>	<i>Contact details</i>	
https://www.portalvs.sk/regzam/detail/15155	e-mail: andrea.geckova@gmail.com	
c) Reference to the research/art/teacher profiles of persons responsible for the profile courses of the study programme		
<i>Responsible persons</i>	<i>Link to VUPCH</i>	
Prof. Mgr. Júlia Kanovská Halamová, PhD.	VUPCH v prílohe, link na webe aktívny po zosúladení so štandardmi kvality k 31.8.2022	
Doc. PhDr. Radomír Masaryk, PhD.	VUPCH v prílohe, link na webe aktívny po zosúladení so štandardmi kvality k 31.8.2022	
Doc. Mgr. Lenka Sokolová, PhD.	VUPCH v prílohe, link na webe aktívny po zosúladení so štandardmi kvality k 31.8.2022	

Doc. Mgr. Miroslav Popper, PhD.	VUPCH v prílohe, link na webe aktívny po zosúladení so štandardmi kvality k 31.8.2022
Prof. Mgr. Andrea Madarasová Gecková, PhD.	VUPCH v prílohe, link na webe aktívny po zosúladení so štandardmi kvality k 31.8.2022
d) List of teachers of the study programme	
Teachers	Profile course
Prof. Mgr. Martin Kanovský, PhD.	Advanced statistical analysis
The central Register of university staff:	Contact details
https://www.portalvs.sk/regzam/detail/5207	e-mail: martin.kanovsky@fses.uniba.sk
Responsible person	Profile course
doc. Mgr. Lenka Sokolová, PhD.	Advanced qualitative methods
The central Register of university staff:	Contact details
https://www.portalvs.sk/regzam/detail/5375	e-mail: sokolova13@uniba.sk
Responsible person	Profile course
Doc. PhDr. Radomír Masaryk, PhD.	Advanced qualitative methods
https://www.portalvs.sk/regzam/detail/4943	e-mail: masaryk1@uniba.sk
Responsible person	Profile course
Doc. Mgr. Miroslav Popper, PhD.	Advanced qualitative methods
https://www.portalvs.sk/regzam/detail/18066	e-mail: miroslav.popper@fses.uniba.sk
Responsible person	Profile course
Doc. Mgr. Elena Lisá PhD.	Advanced qualitative methods
https://www.portalvs.sk/regzam/detail/5211	e-mail: elena.lisa@fses.uniba.sk
Responsible person	Profile course
Prof. Mgr. Júlia Kanovská Halamová, PhD.	The advanced methodology of psychology
The central Register of university staff:	Contact details
https://www.portalvs.sk/regzam/detail/15995	e-mail: julia.halamova@uniba.sk
Responsible person	Profile course
Prof. Mgr. Andrea Madarasová Gecková, PhD.	Seminars in health psychology
The central Register of university staff:	Contact details
https://www.portalvs.sk/regzam/detail/15155	e-mail: andrea.geckova@gmail.com
e) List of the supervisors of final theses with the assignment to topics	
Supervisors of final theses	Topics of final theses:
Prof. Mgr. Júlia Kanovská Halamová, PhD.	New study program. Not applicable.
Prof. Mgr. Andrea Madarasová Gecková, PhD.	New study program. Not applicable.
Doc. PhDr. Radomír Masaryk, PhD.	New study program. Not applicable.
Doc. Mgr. Lenka Sokolová, PhD.	New study program. Not applicable.
Doc. Mgr. Miroslav Popper, PhD.	New study program. Not applicable.
Doc. Mgr. Elena Lisá, PhD.	New study program. Not applicable.
f) Reference to the research/art/teacher profiles of the supervisors of final theses	
Supervisors	Link to VUPCH
Prof. Mgr. Júlia Kanovská Halamová, PhD.	VUPCH attached. The link to website containing all VUPCH will be active after 31 August 2022, required deadline for harmonisation to standards
Prof. Mgr. Andrea Madarasová Gecková, PhD.	VUPCH attached. The link to website containing all VUPCH will be active after 31 August 2022, required deadline for harmonisation to standards
Doc. PhDr. Radomír Masaryk, PhD.	VUPCH attached. The link to website containing all VUPCH will be active after 31 August 2022, required deadline for harmonisation to standards

Doc. Mgr. Lenka Sokolová, PhD.	VUPCH attached. The link to website containing all VUPCH will be active after 31 August 2022, required deadline for harmonisation to standards	
Doc. Mgr. Miroslav Popper, PhD.	VUPCH attached. The link to website containing all VUPCH will be active after 31 August 2022, required deadline for harmonisation to standards	
Doc. Mgr. Elena Lisá, PhD.	VUPCH attached. The link to website containing all VUPCH will be active after 31 August 2022, required deadline for harmonisation to standards	
g) Student representatives representing the interests of students of the study programme (name and contact details)		
Student representatives	Contact details:	
Mgr. Viktória Vrablová (PhD. študentka)	Vrablova47@uniba.sk PhD students UAP FSES CU https://www.facebook.com/groups/203568074805745	
h) Study advisor of the study programme		
Study advisor / contact details	Access to counselling, schedule of consultations:	
Mgr. Martina Baránková, PhD. (assistant professor) martina.barankova@fses.uniba.sk	Regular weekly consultations lasting two hours (Monday 9.00-11.00) or by agreement by email.	
i) Other supporting staff of the study programme		
Name and surname	Function	Contact details:
Mgr. Gabriela Bartalská	Studies officer	gabriela.bartalska@fses.uniba.sk
Name and surname	Function	Contact details:
Mgr. Ľubomíra Dovičovičová	IAP FSES CU secretary	dovicovicova@fses.uniba.sk
Name and surname	Function	Contact details:
Ing. Miroslav Ábel	IT Administrator	miroslav.abel@fses.uniba.sk
Name and surname	Function	Contact details:
Mgr. Zuzana Miškóciová	Foreign Relations Officer (mobility and internships abroad)	zuzana.miskociova@fses.uniba.sk
Name and surname	Function	Contact details:
JUDr. PaDr. Petra Pernišová	Officer for scientific research activities and projects	petra.pernisova@fses.uniba.sk
Name and surname	Function	Contact details:
Ing. Erika Demovičová	Economic Department Officer	erika.demovicova@fses.uniba.sk
Name and surname	Function	Contact details:
Mgr. Kristína Janková, PhD.	Vice-dean for studies	kristina.jankova@fses.uniba.sk
Name and surname	Function	Contact details:
doc. Mgr. Elena Lisá, PhD.	Career counselling	elena.lisa@fses.uniba.sk
Name and surname	Function	Contact details:
Beáta Jančušová	Library Officer	beata.jancusova@fses.uniba.sk

8. Spatial, material, and technical provision of the study programme and support**a) List and characteristics of the study programme classrooms and their technical equipment with the assignment to learning outcomes and courses**

The educational process is realised on the faculty's premises in Mlynské luhy No. 4 in Bratislava. It is governed by the schedule for the relevant semester, accessible at the study department, at the faculty gatehouse and on the notice board of each faculty room intended for teaching. The following faculty premises are designated to ensure the teaching of individual study programs:

Room designation	Room size in square meters	Number of seats for students/number of seats for teachers	Material and technical support
Hall B120	155,5	132/4	132 seats in reclining upholstered seats, four upholstered seats for teachers, lecturer computer connected to data-video projector, electric projection screen, electric blinds for dimming during projection, 2x school blackboard for chalk, sound system (amplifiers, mixing desk, equaliser, eight speakers, two stands and one wireless microphone, backup power supply), air conditioning equipment, stand hanger, waste bins for sorted waste
Computer class A013	54,2	22/1	22 student and one lecturer computer with speakers, printer, all computers are connected to a data-video projector, electric projection screen, flipchart, school board for markers, blinds, sink, waste bins for sorted waste
Laboratory A103	19,8	8/1	Experimental user studio (Eye-tracking monitor), digital visualiser, interactive whiteboard with built-in WXGA data video projector, 12-class audio system with accessories (microphones and headphones), radiofrequency voting system, Wi-Fi router, blinds, hanging wall, sink, waste bins for sorted waste
Classroom A117	58,2	40/1	Teaching computer connected to a data video projector, school board for markers, electric projection screen, blinds, 2x hanging wall, wall washbasin, waste bins for sorted waste
Classroom A 118	80,0	50/1	Teaching computer connected to a data video projector, television set, school blackboard for markers, electric projection screen, sound system (4 speakers, amplifier, microphone), blinds, 3x hanging wall, notice board, washbasin, waste bins for sorted waste
Classroom B 027	85,8	50/1	Lecturer's computer connected to a data video projector, school blackboard for markers, electric projection screen, sound system (4 speakers, amplifier, microphone), blinds, 2x hanging wall, 2x notice board, washbasin, waste bins for sorted waste
Classroom B 028	53,1	30/1	Lecturer's computer connected to a data-video projector, television set, school board for markers, projection screen, blinds, 2x hanging wall, notice board, washbasin, waste bins for sorted waste
Classroom B 029	78,5	50/1	Teaching computer connected to a data-video projector, school board for

			markers, projection screen, sound system (4 speakers, amplifier, microphone), blinds, 2x hanger wall, 2x notice board, washbasin, waste bins for sorted waste
Classroom B 122	40,8	20/1	Teaching computer with speakers connected to a data-video projector, Wi-Fi router, TV set, school board for markers, flipchart, projection screen, blinds, hanging wall, notice board, washbasin, waste bins for sorted waste
Classroom B 123	37,8	20/1	Teaching computer connected to a data-video projector, Wi-Fi router, TV set, school board for markers, flipchart, projection screen, blinds, hanging wall, notice board, washbasin, waste bins for sorted waste
Meeting / seminar room B 132	66,1	22/-	Data video projector, flipchart, electric projection screen, blinds, 2x hanger wall, 3x notice board, built-in wardrobe with sink and waste bin for mixed waste
Meeting / seminar room C 042	50,5	22/-	Teaching computer, data video projector, electric projection screen, projection board, blinds, hanger, built-in cabinet with sink and waste bin for mixed waste
PhD room / Meeting / seminar room C 043	42,1	13/-	Lecturer's computer with speakers connected to a data video projector, 4x computer, printer, data video projector, projection board, flipchart, blinds, built-in wardrobe with washbasin, 2x waste bin
Meeting / seminar room A012	84	30/-	Teaching computer with speakers connected to a data projector, printer, data projector, projection board, flipchart, blinds, flexible seating
Psychological laboratory / Meeting room C 036	28	10/-	Computer with speakers connected to a video projector, printer, projection board, flipchart, blinds, 1x trash can, computer with iMotions platform, 1x portable eye tracker, 5x Empatica - a portable device for physiological data collection, BIOPAC borrowed from UEP SAV

The faculty (institutes) ' pedagogical workplaces are equipped with an appropriate number of offices and common areas (kitchens, corridors and sanitary facilities). The offices are equipped with desks, chairs, reference libraries and cabinets, shelves, notice boards, a built-in wardrobe with washbasin, waste bin and shelf space, hanging cabinet or hanging wall, blinds. Selected offices also with air conditioning. The individual workplaces are adequately equipped with computer, reproduction and communication technology (telephones).

b) Characteristics of the study programme information management

There are nine classrooms, a faculty hall, and three meeting rooms (seminar rooms) equipped with structured cabling, enabling internet connection for teaching purposes. A personal computer (lecturer) is installed in each classroom and the auditorium, with internet access and a video data projector connection. In addition to this standard equipment, the three largest classrooms and auditoriums are sounded by a powerful sound system, which consists of a wireless microphone, amplifier and a set of speakers. Besides, there is an equaliser, a mixer, two desktop microphones and one wireless one in the auditorium, which ranks it to a high standard in sound. Video projectors are in meeting rooms, and a television set is in two classrooms. Twenty-two student

computers and one lecturer computer are in Computer room A013. The video data projector in this classroom is connected to structured cabling, allowing everybody to project the image on the screen from each computer i. each student can present their role on the screen to everyone present. In addition to the standard software, special SPSS statistical software is installed on each of these computer stations, making the most of the mentioned advantage. In classroom A103 (laboratory), there are eight personal computers with a touch screen for students, one lecturer computer (all computers with an internet connection) and an interactive whiteboard for teaching purposes. Computers are in the corridors of the faculty also. There are eight computers in the lobby for students' needs, six computers in the hallway on the first floor in part A of the building and another seven computers in the library, and all computers have an internet connection. Besides, every student and an employee can connect to the Internet via the Eduroam wireless network. If necessary (conferences, workshops), it is possible to operate another Wi-Fi network of the faculty, especially for the event's external participants. The Academic Information System (AIS) serves pedagogical staff and students' needs in the educational process. The study process information is on the faculty's website. Not to be overlooked in terms of the quality of operation of the information system used for study purposes is that all building and cabling areas are renovated and thus allow the entire system's smooth operation. Windows 7, Microsoft Office 2010 and ESET NOD32 Antivirus 4 are standard software for all users' workstations. Following the security policy of Comenius University in Bratislava, the faculty's workstations are classified as protected (the ones with personal data), standard, unprotected and special. According to the above classification, workstations are assigned to the relevant network security zones (VLANs) and are subject to a message corresponding to their assignment. A computer network (LAN) is made up of Ethernet technology. The network topology is a star type. The network is connected to the Internet via the provider's optical connection (SANET), and a firewall protects internet access. Telephone communication is realised by modern digital technology via a computer network (VoIP - voice transmission over data networks). The faculty has a university terminal installed to activate student ID cards and an email system for students called Microsoft Office 365. The project results from the CU's cooperation with Microsoft, which provides students with free access to their email account and other services.

The faculty library of FSES CU uses one shared server of CU. There are 12 computers in the library, and seven are with an internet connection. The FSES CU library, in cooperation with other faculty libraries, uses the Virtua library information system, within which it participates in the construction of two databases, an online catalogue of faculty libraries and records of Charles University publishing activities. Readers of the library can access external information sources within the NISPEZ project; readers widely use this service. The library has its website within the FSES CU website, which is regularly updated.

c) Characteristics and extent of distance education applied in the study programme with the assignment to courses. Access, manuals of e-learning portals. Procedures for the transition from contact teaching to distance learning.

Within which distance learning takes place following platforms: MS TEAMS, ZOOM, MOODLE. Comenius University Information Technology Centre (CIT) and its training centre support MS Teams and Moodle. It is also possible to use the ZOOM application, but only with individual choice by the teacher. Comenius University Information Technology Centre (CIT) administers e-learning at FSES CU. Comenius University uses the Learning Management System Moodle. Every CU teacher and staff member can use Moodle to support teaching and communication with students. Teachers, staff and students use a university-wide login name and password to access the Moodle system, i. the same name and password used to access other electronic services of Comenius University, such as email, academic information system. The use of Moodle for online, hybrid teaching or electronic support of classical education is voluntary.

There are courses only for teachers who have decided to use Moodle and asked the e-learning department at Comenius University to open the Moodle database course. Every year during the summer holidays, CU upgrades the system to a newer version of Moodle. The new version will usually appear as a new installation of Moodle for the next school year. All active courses from the previous school year are transferred to the new version of Moodle, cleared of student data and ready for use with new students in the following year. Old installations of Moodle remain available, if necessary, to get back to the submitted assignments, completed tests, or discussions from the previous academic year. Therefore, if a teacher once requests the opening of a course for a subject, he/she teaches in a given academic year, he/she no longer has to apply for its creation in the following academic years. The subject is transferring automatically. After creating the course, the teacher receives full administrative rights for his course, and he is fully responsible for the content of materials and ensures the right to publish them. The teacher also controls the students' access to the

course. Students who have enrolled in the AIS course are not automatically enrolled in the Moodle version. The teacher can enrol the students, or he can allow them to enrol in the course themselves. Tutorials for teachers and students are on the website <https://moodle.uniba.sk>. These tutorials help to manage this form of distance education. If individual assistance is required, it is possible to contact CIT directly and arrange consultations or participation in a specific course on the issue.

The training centre is part of the Comenius University Information Technology Centre (CIT CU). The main task is to support and assist in the field of information and communication skills of CU doctoral students and employees. The training centre offers training, individual consultations and provides e-learning support. It provides various types of qualification training and the provision of methodological and conceptive support for CU employees. It supports e-learning and its development within the implementation of online teaching. It helps with the tools of LMS Moodle and MS Teams. The support of distance education aims at teachers and students separately.

All vital information and materials for distance learning are on the uniba.sk website. These are, for example, the websites listed below:

Regulations of Comenius University that regulate procedures for the transition from presence to distance education:

<https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/cit/citps/skolenia/podpora-distancneho-vzdelavania/>

https://uniba.sk/fileadmin/ruk/cit/e-learning/UK_MP_distancna_vyucba_032020_final.pdf

<https://uniba.sk/swnastroje/>

https://uniba.sk/fileadmin/ruk/cit/e-learning/UK_MU_skusanie_LS_2020.pdf

https://uniba.sk/fileadmin/ruk/cit/e-learning/S14-01-Ako_na_online_vzdelavanie.pdf

https://uniba.sk/fileadmin/ruk/cit/e-learning/Checklist_pred_distancnym_semestrom-STUDENT.pdf

https://uniba.sk/fileadmin/ruk/cit/e-learning/Checklist_pred_distancnym_semestrom-UCITEL.pdf

Approaches, manuals of e-learning portals and training for distance learning are on the website:

<https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/cit/citps/skolenia/ponuka-skoleni/>

https://uniba.sk/fileadmin/ruk/cit/e-learning/UK_MP_distancna_vyucba_032020_final.pdf

https://www.youtube.com/channel/UCIDtt_eFBfK9DYD2Mfd9qNq

https://uniba.sk/fileadmin/ruk/cit/skoliace_stredisko/navody/anketa_hlasovanie.pdf

<https://web.microsoftstream.com/video/5b521a74-ad96-4ce9-8757-136b77c1f7d5>

<https://www.youtube.com/watch?v=7jqH7TScGM>

<https://web.microsoftstream.com/video/287deb69-a1fe-4ca3-b253-b62a01307f43?referrer=https:%2F%2Funiba.sk%2F>

<https://moodle.uniba.sk/login/index.php>

<https://www.microsoft.com/en-us/microsoft-teams/download-app>

<https://support.microsoft.com/en-us/office/microsoft-teams-video-trainingq-4f108e54-240b-4351-8084-b1089f0d21d7?ui=en-us&rs=en-us&ad=us>

<https://www.youtube.com/watch?v=G5-nXPwnirg>

<https://vzdelavameprebuducnost->

https://my.sharepoint.com/personal/michal_lenhart_vzdelavameprebuducnost_sk/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fmichal%5Flenhart%5Fvzdelavameprebuducnost%5Fsk%2FDocuments%2Fshare%2EWebinare%2FTeams%5Fpre%5FDVZ%5Fv2%2FWebinarTeams%5Fpre%5Fdistancne%5Fvzdelavanie%5Fskratene%2Em%2Fparent=%2Fpersonal%2Fmichal%5Flenhart%5Fvzdelavameprebuducnost%5Fsk%2FDocuments%2Fshare%2EWebinare%2FTeams%5Fpre%5FDVZ%5Fv2&originalPath=aHR0cHM6Ly92emRlbGF2YW1lcHJlYnVkdWNUb3N0LW15LnNoYXJlcG9pbmQuY29tLzpw20i9nL3BlcnNvbmlsL21pY2hhbF9sZW5oYXJ0X3Z6ZGVsYXZhbWVwcm

[VidWR1Y25vc3Rfc2svRVhQQjRUQkpHQzVKb0ZWMDJGTjIzV3dCTDFJb1ZEVDNkUW9FLXdQWnZzZWV2UT9ydGltZT1ucVJ5ZjN2QTJFZw](#)

<https://vzdelavameprebuducnost->

my.sharepoint.com/personal/michal_lenhart_vzdelavameprebuducnost_sk/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fmichal%5Flenhart%5Fvzdelavameprebuducnost%5Fsk%2FDocuments%2Fshare%2EWebinare%2FTeams%5Fpre%5FDVZ%2FWebinarTeams%5Fpre%5Fdistancne%5Fvzdelavanie%2Emp4&parent=%2Fpersonal%2Fmichal%5Flenhart%5Fvzdelavameprebuducnost%5Fsk%2FDocuments%2Fshare%2EWebinare%2FTeams%5Fpre%5FDVZ&originalPath=aHR0cHM6Ly92emRlbGF2YW1lcHJlYnVkdWNub3N0LW15LnNoYXJlcG9pbmQuY29tLzpzOj9nL3BlcnNvbWVhbnF9s21pY2hhbF9sZW5oYXJ0X3Z6ZGVsYXZhbWVwcmVidWR1Y25vc3Rfc2svRVN5M3NRaDBDTU5LcDBoSGZyMWIYakVCakVYVFJ2X0tybjFVcVBTUU9JMwZPUT9ydGltZT1yR3l1Zm52QTJFZw

<https://vzdelavameprebuducnost->

my.sharepoint.com/personal/michal_lenhart_vzdelavameprebuducnost_sk/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fmichal%5Flenhart%5Fvzdelavameprebuducnost%5Fsk%2FDocuments%2Fshare%2EWebinare%2FTeams%5Fpre%5FDVZ%5Fstudent%5FUK%2FWebinarTeams%5Fstudents%5Ffinal%5FUK%2Emp4&parent=%2Fpersonal%2Fmichal%5Flenhart%5Fvzdelavameprebuducnost%5Fsk%2FDocuments%2Fshare%2EWebinare%2FTeams%5Fpre%5FDVZ%5Fstudent%5FUK&originalPath=aHR0cHM6Ly92emRlbGF2YW1lcHJlYnVkdWNub3N0LW15LnNoYXJlcG9pbmQuY29tLzpzOj9nL3BlcnNvbWVhbnF9s21pY2hhbF9sZW5oYXJ0X3Z6ZGVsYXZhbWVwcmVidWR1Y25vc3Rfc2svRVWetUUI0UERTTWxkdNHNhbnNlbnR1bmdCS21tR1BsZEtXSEp5eENaMmlhMlhpQT9ydGltZT1zVEZRZm52QTJFZw

https://uniba.sk/fileadmin/ruk/cit/e-learning/S10-03-Teams_Vytvorenie_noveho_timu_pre_ucitelov.pdf

https://uniba.sk/fileadmin/ruk/cit/e-learning/S10-03-Teams_MS_Teams_ako_vyucbovy_nastroj.pdf

https://uniba.sk/fileadmin/ruk/cit/e-learning/S10-03-Teams_host_v_time_trieda.pdf

https://uniba.sk/fileadmin/ruk/cit/e-learning/S10-03-Teams_Nastavenie_prezentujuceho.pdf

At IAP FSES, CU serves as a primary contact person in the position of department coordinator doc., Mgr. Elena Lisá, PhD. elena.lisa@fses.uniba.sk

d) Institution partners in providing educational activities for the study programme and the characteristics of their participation.

Partners for conducting PhD studies

Institute of Experimental Psychology CSPV SAV

<https://psychologia.sav.sk/>

with supervisors

Báčová Viera, prof. PhD., DrSc.

Čavojová Vladimíra, doc. Paedr., PhD.

Gurňáková Jitka, Mgr., PhD.,

Halama Peter, prof. Mgr., PhD.

Ballová Mikušková Eva, Mgr., PhD.

Social Communication Research Institute UVSK SAV

<http://www.uvsk.sav.sk/>

with supervisors

Bianchi Gabriel, doc. PhD., CSc.

Lášticová Barbara, Mgr., PhD.

Lukšík Ivan, prof. PhD., CSc.

Partners in organising psychotherapeutic training

Emotion focused therapy training - level 1, level 2 and level 3

Emotion Focused Therapy Clinic - York University

Professor Les Greenberg, PhD.

<https://eft.info.yorku.ca/>

The Trinity College Dublin a The Institute od Emotion focused therapy Ireland

Doc. Mgr. Ladislav Timulák, PhD.

<https://www.tcd.ie/research/profiles/?profile=timulakl>

<http://www.ieft.ie/>

Compassion focused therapy Introductory and advanced workshops

Compassion Mind Italia

Nicola Petrocchi, PhD., Psy.D.

<http://www.compassionatemind.it>

Partners in international research activities

Marcela Matos (University of Coimbra) - Portugal

Paul Gilbert, Kirsten McEwan, (Compassionate Mind Foundation & University of Derby)

James Kirby & Stan Steindl (University of Queensland) - Australia

Nicola Petrocchi (John Cabot University & Sapienza University)

Kenichi Asano (Mejiro University, Tokyo) – Japan

David Zurroff McGill University, Canada

Nuriye Kupeli (University College London) - United Kingdom

Ben Shahaar (Hebrew University of Jerusalem) - Israel

Cooperation in solving research tasks and leading doctoral students

Medical Sciences, Faculty of Medical Science, University of Groningen, The Netherlands

Prof. Sijmen A. Reijneveld, PhD., MD.

Pavol Jozef Šafárik University in Košice, Faculty of Medicine, Department of Health Psychology and Research Methodology

Doc. Mgr. Zuzana Dankulinová, PhD.

Mgr. Daniela Fiľakovská, PhD.

Partners in organising the conference Community Psychology

Society for Community Research and Action

<https://www.scra27.org/>

The European Community Psychology Association

<http://www.ecpa-online.com/>

<https://fses.uniba.sk/pracoviska/ustavy/ustav-aplikovanej-psychologie/komunitna-psychologia-na-slovensku/>

Partners in creating the FSES CU Community Garden

city office Ružinov

<https://www.ruzinov.sk/sk/aktuality/view/granty-pre-ruzinov>

Permakultúra SK

Patricia Pavlovská a Martin Pavlovský

<https://permakultura.sk/kontakty/>

Partners in the role of external members of the Scientific Council of FSES CU

Prof. PhDr. Alexander Duleba, CSc., University of Prešov, Faculty of Arts, Institute of Political Science

Doc. PaedDr. Vladimíra Kurincová Čavojová, PhD., ÚEP SAV Bratislava

Doc. PhDr. Tomáš Katrňák, PhD., Masaryk University, Faculty of social studies, Brno, Czech Republic

Prof. Ing. Ladislav Kabát, CSc., Paneuropean University, Bratislava

Prof. Martin Kahanec, PhD., Central European University Budapest, School of Public Policy, Hungary

Partners in organising the regular annual international conference Qualitative Approach and Methods in Human Sciences

<http://qak.upol.cz/>

<https://fses.uniba.sk/pracoviska/ustavy/ustav-aplikovanej-psychologie/qak/>

Organisations

Department of Addictology, 1st Faculty of Medicine, Charles University in Prague and General University Hospital in Prague

in cooperation with these partner organisations

Department of Psychology, Faculty of Arts, Palacky University in Olomouc

Department of Psychology, Faculty of Arts, Charles University in Prague

Faculty of Education, Charles University in Prague

Institute of Psychology of the Academy of Sciences of the Czech Republic

Slovak Academy of Science
Comenius University in Bratislava IAP FSES

Partners in organising the regular annual conference Psychology of Work and Organization (PPAO)

Centre for Social and Psychological Sciences of the Slovak Academy of Sciences
Prison and Judicial Guard Corps
Faculty of Arts, J. P. Šafárik University in Košice
Faculty of Social Sciences and Health, University of Constantine the Philosopher in Nitra
Faculty of Arts, Charles University
Faculty of Economics, Masaryk University in Brno
Faculty of Management and Economics, Tomas Bata University in Zlín
Faculty of Arts, Palacky University in Olomouc

Student internships and collaborating organisations

MAXMAN CONSULTANTS, spol. s.r.o.
<https://www.maxman-consultants.com/>

QUINTA ESSENTIA, spol. s r.o.
<http://www.zazitok.sk/index.php/sk/>

FIDUCIA HR, spol. s r.o.
<http://www.fiducia.sk/sk/o-nas>

Assessment Systems Slovakia, spol. s r.o.
<http://asystems.as/sk/sk/o-spolocnosti>

MANPOWER SLOVENSKO spol. s r.o.
<http://www.manpower.sk/o-manpower/kto-sme/>

PDCS, o.z.
<http://www.pdcs.sk/node/275>

YOUR FIRST STUDIO
<http://www.youfirst.studio>

Tenenet
www.tenenet.sk

People Elements, spol. s r.o.
www.osobnostnyrozvoj.sk www.people-elements.eu

Within the PhD study, students will have the opportunity to have direct contact with partners of various specialisations: interdisciplinary, scientific, foreign, business and employment. Direct and indirect contact with partners will influence the development of several skills:

- independently present research to an independent professional and scientific audience
- react as an expert in an interdisciplinary context
- learn from objective and independent feedback
- communicate in an international context and actively respond to incoming stimuli
- design and carry out quality research on psychological processes
- master and consolidate the principles of scientific integrity
- be able to evaluate information through assessment critically
- research project management and teamwork
- scientific communication, education and supervision
- exchange and transfer of knowledge in health psychology using various methodological approaches and the latest experience in this field.

e) Characteristics of the possibilities for social, sports, cultural, spiritual and social activities.

As a part of FSES CU, IAP offers PhD students variable possibilities of social, sports, cultural, spiritual and social activities. Students can find out about current events from online networks, at <https://uniba.sk/aktuality/> or in the magazine Naša Univerzita. The CU's range of services through its components and the Rector's Office is quite extensive.

Social security at Comenius University is supported by social scholarships and accommodation in the university town of Ľ. Štúr - Mills. FSES CU also uses the possibility of awarding one-off scholarships to support study-related activities (e.g., participation in conferences or foreign seminars) for students with outstanding performance.

Comenius University provides its students with a psychological counselling centre based in VM ĽŠ - Mlyny, which is available every working day from 9:00 to 14:00 in the form of a personal meeting, email or online meeting. The counselling centre is attended by students striving for better self-knowledge, cultivating their relationships with other people, or improving their performance. Another group of students comes with a specific study, partner, interpersonal, or other problems related to this life journey stage. The counselling centre clients also experience crises and difficult life situations, have psychological difficulties or face tough decisions.

Comenius University has facilities and services that offer students both sports and cultural activities, especially in the university town of LS - Mlyny. CU also supports the University Pastoral Centre, which, in addition to spiritual fulfilment, also offers the use of its premises for indoor sports (ping pong, badminton, floorball, calcite), cultural piano exercises and the offer of board games.

FSES CU participates in its students' socialisation by supporting the annual FSEVFest student festival and adapting outdoor spaces for the Community Garden. The garden serves for active (gardening) or passive outdoor relaxation. The garden can also help with the outdoor teaching of small seminar groups.

Specific web links for student services:

Facebook page IAP FSES CU promoting events at the institute

<https://www.facebook.com/uapfsev>

Facebook page FSES CU

<https://www.facebook.com/FSEVUK>

Instagram FSES CU

<https://www.instagram.com/fsev.uk/>

Community Garden FSES CU

<https://fses.uniba.sk/pracoviska/ustavy/ustav-aplikovanej-psychologie/komunitna-psychologia-na-slovensku/komunitna-zahrada-fsev-uk/>

Community psychology in Slovakia - an international conference and conference proceedings every year from 2014

<https://fses.uniba.sk/pracoviska/ustavy/ustav-aplikovanej-psychologie/komunitna-psychologia-na-slovensku/>

Support centre for students with special needs

<https://cezap.sk/>

<https://fses.uniba.sk/studium/studentky-a-studenti/studentky-a-studenti-so-specifickymi-potrebami/>

Teaching-training and recreational facilities Richňava and Modra Piesky

<https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/ucebno-vycvikove-zariadenia/>

Botanical garden and cultural events in it

<https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/botanicka-zahrada-uk/>

Science park

<https://cusp.uniba.sk/>

CU Publishing

<https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/vydavatelstvo-uk/>

Confucius Institute

<https://uniba.sk/konfuciov-institut/>

Psychological counselling

<https://uniba.sk/sluzby/psychologicka-poradna/>

UPeCe University Pastoral Centre bl. Jozefa Freinademetza

<https://www.upc.uniba.sk/>
Dormitories Družba
<https://druzba.uniba.sk/>
Dormitories Mlyny
<https://mlyny.uniba.sk/>
Health care
<https://uniba.sk/sluzby/zdravotna-starostlivost/>
Information Technology Centre
<https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/cit/>
Infocentrum
<https://uniba.sk/infocentrum/>
Further education centre
<https://cdv.uniba.sk/>
Academic Library of Comenius University
<https://uniba.sk/o-univerzite/fakulty-a-dalsie-sucasti/akademicka-kniznica-uk/>
Library FSES CU
<https://fses.uniba.sk/pracoviska/pracoviska-dekanatu/kniznica/>
TedEX Comenius University
<https://fses.uniba.sk/podujatia/>
Alumni network FSES CU
<https://fses.uniba.sk/studium/informacie-pre-absolventky-a-absolventov/alumni-siet/>

f) Possibilities and conditions for participation of the study programme students in mobilities and internships (indicating contact details), application instructions, rules for recognition of this education.

Comenius University provides access to and supports participation in domestic and international mobility for study and internship purposes, both at the European and international level.

The Comenius University has held the Erasmus + Charter for over 30 years. Students of the study program have secured access and methodological and financial support for participation in foreign mobilities and internships. The CU financially supports participation in the program from its resources as well as through cooperation agreements.

In addition to financial support, the overall support also consists of the method of creating study and training plans for foreign mobility (the Rector's directive determines the rules), as well as the developed system of recognition of credits from foreign mobility for study or internship (in the CU Study Regulations).

The CU has exceptional support for doctoral students' foreign mobility through support for foreign mobility participation from its resources (Rector's Directive 7/2012) or based on international cooperation (Ryoichi Sasakawa Young Leaders Fellowship Fund Sylff, UTRECHT network, UNICA network).

Implementation of the Erasmus + program:

At the beginning of the academic year, but no later than October 15, the Faculty will publish on its website the criteria for selecting Erasmus + mobility participants for the following academic year and will be delivered in writing by OMV RUK. Eligibility criteria must have set weights of individual criteria, namely the number of points or percent so that the sum is 100 points, respectively, percent. The recommended eligibility criteria for students are, in particular:

- a) achieved study results,
- b) language skills,
- c) motivation,
- d) optional school activities (ŠVOČ, conferences, magazine, ESN).

The faculty publishes a call for mobility applications, conducts selection procedures and compiles faculty nominations for mobility. The faculty is obliged to deliver the results of selection procedures for student mobility to the Department of International Relations of Charles University (OMV RUK) no later than February 28, stating:

- a) the serial number of the nomination, name and surname of the student,
- b) the year which is studying at the time of application,

- c) the country and university/organisation at which it wishes to undergo mobility,
- d) the primary language of instruction at the university or the working language of the organisation,
- e) the preferred semester in which he/she wants to complete the mobility,
- f) the student's email address and mobile phone number.

Simultaneously with the results of selection procedures for student mobility, the faculty will deliver the original minutes of the selection procedure and the applicants' application by post to OMV RUK, while the accompanying documentation for the application remains at the faculty.

The Faculty is obliged to publish a list of applicants for mobility on its website and the results of selection procedures for all types of mobility (including unsuccessful applicants).

List of mobilities and internships

Directive of the Rector of Comenius University on the competence of Comenius University and its faculties within the framework of the European Community program Erasmus +, internal regulation 3/2016:

https://uniba.sk/fileadmin/ruk/legislativa/2016/Vp_2016_03.pdf

Methodological guideline (a measure of the Rector of Comenius University for the recognition of credits within ECTS)

Rector's Directive of the Comenius University Rules for the creation, distribution and use of funds intended to support the foreign mobility of doctoral students - internal regulation 7/2012

https://uniba.sk/fileadmin/ruk/legislativa/2012/Vp_2012_07.pdf

Support for foreign mobility of doctoral students - Ryoichi Sasakawa Young Leaders Fellowship Fund Sylff)

<https://uniba.sk/medzinarodne-vztahy/ostatne-mobilitne-programy/ryoichi-sasakawa-young-leaders-fellowship-fund-sylff/>

Support for student mobility in networks where the CU is a partner:

<https://uniba.sk/medzinarodne-vztahy/ostatne-mobilitne-programy/utrecht-network/zdruzenie-utrecht-network/>

<https://uniba.sk/medzinarodne-vztahy/ostatne-mobilitne-programy/pobyty-pre-studentov-na-univerzitach-v-usa-kanade-japonsku-taiwane-gruzinsku/>

ERASMUS+ program:

The list of Intern-*institutional Agreements (IIA)*, which FSES CU has concluded in the field of study "Psychology":

<https://fses.uniba.sk/zahranicne-vztahy/program-erasmus/partnerske-zmluvy-2014-2021/>

https://fses.uniba.sk/fileadmin/fsev/mv/erasmus_/2018_19/Bilateral_Agreements_k_11_2017_18_4.pdf

FSEVP	Psychology	Poland	BYDGOSZ01	Kazimierz Wielki University in Bydgoszcz
FSEVP	Psychology	Poland	LUBLIN01	Maria Curie-Skłodowska University
FSEVP	Psychology	Poland	SLUPSK01	Pomeranian University in Słupsk
FSEVP	Psychology	Poland	WARSZAW01	University of Warsaw
FSEVP	Psychology	Portugal	PORTO02	University of Porto
FSEVP	Psychology	Slovenia	MARIBOR01	University of Maribor
FSEVP	Psychology	Turkey	YALOVA01	Yalova University
FSEVP	Psychology	Lithuania	VILNIUS06	Mykolas Romeris University
FSEVP	Psychology	Lithuania	LT VILNIUS24	Kazimieras Simonavičius University
FSEVP	Psychology	Bulgaria	SOFIA06	Sofia University "St. Kliment Ohridski"
FSEVP	Psychology	Czech Republic	BRNO05	Masaryk University
FSEVP	Psychology	Czech Republic	OLOMOUC01	Palacký University Olomouc
FSEVP	Psychology	Czech Republic	USTINAD01	University of J. E. Purkyně in Ústí nad Labem
FSEVP	Psychology	Germany	BREMEN01	University of Bremen
FSEVP	Psychology	Spain	ALMERIA01	University of Almeria

FSEVP	Psychology	France	F NANCY43	University of Lorraine		F NA
FSEVP	Psychology	France	F CLERMONT48	University of Clermont Auvergne		F CL
FSEVP	Psychology	Italy	NAPOLI01	University Degli Studi Di Napoli Federico II		I NA
FSEVP	Psychology	Italy	ROMA16	Roma Tre University		I RO

9. Required abilities and admission requirements for the study programme applicants
a) Required abilities and necessary admission requirements
<p><u>Obligatory requirements:</u> Graduate of the 2nd degree of university study Knowledge of English at B2 level Knowledge of Psychology equivalent to the completion of the second degree of single-subject study of Psychology. Critical evaluation of information - processing of fundamental theories and empirical studies, presented in the submitted PhD project and during the presentation in the admission procedure Scientific integrity - without signs of plagiarism in the submitted PhD project or previous studies and scientific research practice. Experience with writing a scientific text Mastering the methodological concepts of quantitative or qualitative data analysis Ability to critically read texts and scientifically refer to references Scientific communication and presentation skills Independent creative work Analytical thinking Ability to learn from feedback</p> <p><u>Optional requirements:</u> Experience in managing research projects Experience with teamwork Participation in international research projects</p>
b) Admission procedures
<p>Necessary conditions and evidence of education:</p> <p>Applicants and those candidates who are / will be in the given academic year graduates of master's or engineering studies will be included in the admission procedure. The required document on the acquisition of the second level of higher education is an officially certified copy of a diploma, state examination certificate and diploma supplement issued by a university in the Slovak Republic or an officially certified copy of diploma, state examination certificate and diploma supplement (or another form of results) issued by a foreign secondary school and the decision of a recognised university in the Slovak Republic on the equivalence of education certificates issued by a foreign school in a given degree and field. The admission procedure in the first round starts on May 1 of the given year and ends with the admissions committee's meeting in June, where the point limit for admission is set. The second round's admission procedure begins on September 1 and ends with a meeting of the admissions committee in September. The admission procedure takes place based on entrance examinations. The admission procedure and the necessary communication will take place electronically — the email address for contacting the study department: prihlasky@fses.uniba.sk. In the email subject, the applicant is obliged to state identification data: a degree of study and study program. There must be written the name and surname of the applicant at the end of the email.</p> <p>Application:</p> <p>The application is submitted only electronically on the website https://e-prihlaska.uniba.sk, where the applicant chooses from the offered topics listed by individual departments or proposes their topic. The application must be saved so that the faculty can process it. The applicant generates a payment order in the e-application system. He/she pays the fee according to this order with a variable symbol and a specific symbol, or the payer's reference, where the applicant's name is stated by transfer to an account via internet banking or payment order, not by postal order. It is also possible to insert attachments into the electronic application - e.g., confirmation of the fee payment, a certified copy of the graduation certificate. The applicant may list more than one study program according to the preference between them in the application. The application does not need to be confirmed by a doctor. Simultaneously, it is obligatory to state the correct email and telephone number, as communication with the applicant will take place electronically during the admission procedure.</p> <p>Deadlines for submitting applications</p>

1st round - the application deadline is 31.3. in a given year

2nd round - the application deadline is 31.8. in a given year

Electronic application attachments

1. Confirmation of payment of the fee for the admission procedure according to the procedure above
2. Structured CV
3. Project of the dissertation, which contains a) the state of the researched issues in Slovakia and the world, b) the theoretical basis of the explored topics, c) the research design, d) a literature list. The minimum scope of the project is 12 standard pages.
4. If the applicant has completed the second stage of university study before the given academic year, he/she shall also attach documents on education. If a foreign university issued the documents on education, he/she should attach recognition of documents from abroad according to paragraph 1. This does not apply to graduates of the Faculty of Social and Economic Sciences, Comenius University.
5. If the applicant completes the second stage of university studies in a given academic year, he/she shall confirm the state examination together with an extract from the state examination in the subject - evaluation and final evaluation of the state examination issued by the study department of the university after graduation and subsequently, on the day of enrolment, certified copies of diplomas. This does not apply to graduates of the Faculty of Social and Economic Sciences, Comenius University.

The dissertations' topics are published on the faculty's website no later than two months before submitting applications. The dissertation's submitted project demonstrates the applicant's knowledge of the issue and the ability to work with relevant academic resources and research potential in areas that are the content of accredited study programs at the faculty. In the case of a topic offered by an external educational institution, it shall also state the institution's name. For each topic, the name of the study program, name and surname of the supervisor, including academic degrees, a form of study (full-time, part-time), deadline and place for submitting applications and date of the entrance exam, conditions of admission, method of verification of their fulfilment, form and general content of the entrance examination and the method of evaluating its results. According to a regulation, this information is published on the faculty's official notice board on the faculty's website and in a bulk manner. The topics of dissertations, together with the requisites mentioned above, are published on the faculty's official notice board and in bulk. The entrance examination for doctoral studies is carried out in front of an admissions committee, consisting of a chairperson and at least two members, whom the Dean appoints on the chairman of the trade union committee's proposal. The Admissions Committee for Doctoral Studies evaluates the result of the entrance examination in a closed session. If more than one candidate has applied for one topic and the topic's nature precludes it from being addressed by more than one candidate, their order will be determined according to the entrance examination's success. In determining the ranking, the admissions committee also considers the scope and quality of the applicant's professional publishing or artistic activity and the results of his / her other professional or scientific training (e.g., products in student scientific and professional work competitions, student exhibitions). The admissions committee for doctoral studies prepares minutes of the result of the entrance examination. The commission will submit a proposal to accept the successful candidate to the Dean.

Students with special needs

By the provisions of the Internal Regulation of the Comenius University in Bratislava no. 23/2014 to ensure a generally accessible academic environment for students with special needs, the applicant with special needs will obtain information about their rights and obligations in the said internal regulation number 23/2014. If interested or in need, the applicant is obliged to send the completed applications together with the Study Application

Annex No. 5 to the internal regulation - UK Directive no. 23/2014: Application for inclusion in the register of students with special needs and consent to evaluating specific needs.

Annex No. 6 to the internal regulation - UK Directive no. 23/2014: Request for reasonable accommodation and support services.

ZTP card

The FSES CU website provides up-to-date contact with the person in charge of supporting candidates and students with special needs and the process of communicating with the coordinator for students and special needs students.

Additional conditions for admission

Submission of evidence of education

Applicants who, together with the application, have not submitted officially certified copies of the diploma, the state examination certificate and the diploma supplement are obliged to submit them by June 10 (1st round), resp. until September 4 (2nd round). Applicants who have completed the 2nd level of university studies in a given academic year and do not have the documents are obliged to send a confirmation from the university's study department at which they took the state examination. The confirmation includes the state examination date and a statement of the state examination results in the subject's format - evaluation and final evaluation of the state examination. This does not apply to graduates of the Faculty of Social and Economic Sciences, Comenius University.

Evidence of education issued by a foreign university

Applicants who have obtained a certificate of education issued by a foreign university are obliged to submit this document together with the university's application and apply for recognition of this document to a university in the Slovak Republic with an accredited study program in the relevant field. The minimum range of data required is identifying the study program and the degree of university study. Applicants who submit only a copy of the application to recognise diplomas from abroad by the faculty's date will be admitted only conditionally. Conditionally admitted applicants are obliged to deliver a certified copy and an officially translated copy of the diploma of completed master's / engineering studies and a certified copy of the decision on recognising the equivalence of documents from abroad by the date specified by the faculty for enrolment.

Admission procedure and order

The Faculty will send the candidate for the entrance examination no later than 14 days before the examination date, informing him/her of his / her content focus. Candidates are included in the admission procedure based on the evaluation of the oral entrance examination, according to which their success will compile the order of applicants. The admissions committee sets the point limit for admission. The number of students admitted to individual study programs may depend on the allocated state subsidy for a given academic year.

c) Results of the admission process over the last period

New study program. Not applicable.

10. Feedback on the quality of provided education

a) Procedures for monitoring and evaluating students' opinions on the study programme quality

CU and the faculty collect, analyse and use relevant information to effectively manage the study program and other activities. Students' opinions are taken into account in a regular student survey conducted anonymously and in monitoring and evaluating the study program provided, according to quality requirements and by the university and faculty's internal regulations. At the end of each semester, a student survey is available in AIS2, where students have the opportunity to evaluate subjects, teachers and the study program. Information about the launch of the survey is sent by email to the university email addresses. It is possible to vote until the end of the examination period. The student survey aims to involve students in creating, monitoring, and evaluating study plans and receiving feedback for their possible adjustment. The survey results are taken into account in updating the study program and the management by the relevant workplace, namely by the guarantor.

Within the study program, students evaluate the quality of teaching through anonymous questionnaires. The guarantor of the study program regularly checks the quality of education through observation.

Students have the opportunity to become a representative of the student community in the Council for Quality of the Faculty of Social and Economic Sciences, Comenius University in Bratislava, and to participate in the evaluation process of the quality of study programs provided. The Dean appoints student representatives based on a proposal from the student part of the Academic Senate of FSES CU. (Internal Regulation No. 7/2019 Statute of the Quality Council of the Faculty of Social and Economic Sciences, Comenius University in Bratislava)

Student survey https://fses.uniba.sk/studium/studentky-a-studenti/studentska-anketa/
b) Results of student feedback and related measures to improve the study programme quality The procedure, which ensures that the results of the evaluation of feedback from stakeholders are adopted of measures for improvement with the participation of students, will be part of the process of harmonising the CU internal system with SAAVŠ accreditation standards within a statutory transitional period, no later than August 31 2022. However, the faculties have procedures for approving study programs and incorporating feedback from students and employers' representatives to increase the study program's quality - VP FSEV UK č. 2/2021 – Rules for designing, approving, monitoring and cancelling study programs and ensuring the quality system at FSES CU), which respond to the results of the student survey when updating the study program.
c) Results of graduate feedback and related measures to improve the study programme quality New study program. Not applicable.
11. References to other relevant internal regulations and information concerning the study or the study programme student <u>Internal regulation No. 20/2019 Study Regulations</u> of Comenius University in Bratislava, the regulation is valid from 16.10.2019 and effective from 01.09.2020 Attachments: <u>Annexes č. 1-5 [.docx]</u> <u>Internal regulations No. 14/2018 - Rules of procedure</u> of the disciplinary commission of Comenius University in Bratislava for students <u>Internal regulation No. 13/2018 - Disciplinary Code</u> of Comenius University in Bratislava for students <u>Internal regulation No. 4/2018 - Scholarship regulations</u> of Comenius University in Bratislava, Faculty of Social and Economic Sciences Accommodation https://fses.uniba.sk/studium/studentky-a-studenti/ubytovanie/ Scholarships https://fses.uniba.sk/studium/studentky-a-studenti/stipendia/ Internal regulation FSES CU 3/2020: Adjustment of the organisation, quality assurance and evaluation of the quality of doctoral studies at FSES CU: https://fses.uniba.sk/fileadmin/fsev/o_fakulte/legislativa/vnutorny_predpis_fsev/2019_20/VP_3_2020_phd_smernica.pdf